



## CHIEF OF STAFF EXTENSION & REVITALIZATION MENTORING FOR LEADERSHIP

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I'd first like to thank those who took time out of their schedules to meet with us on zoom regarding the website and ideas on increasing membership. I'm a firm believer that if we can take at least one thing away from a meeting or conversation – then it was well worth the time. We are planning another zoom session for after the first of the year – so be on the lookout for more information to come about that!

The month of **December** brings another **deadline** in order for our Department President, Marsha to achieve the **Circle of Excellence**. All **Department, District, and Auxiliary Officers (President, Secretary, and Treasurer)** who are annual members must have their dues paid before December 31.

An Officer elected or appointed and installed into office shall continue to hold office for the period for which elected or appointed, provided they comply with the duties of their office and remain a member in good standing with dues paid in the Auxiliary, District or Department of which they are an officer.

A member ceases to be in good standing on January 1st immediately following the year for which his/her dues are paid. He/she will not be in good standing until his/her dues are paid for the current year. The member is considered lapsed until their dues are paid and processed on MALTA or their membership is terminated on June 30. A member not in good standing cannot attend meetings, cannot hold office or a chairmanship on any level and is not eligible for a Cancer Grant. If a member fails to pay his/her dues by June 30 of the dues year, he/she is no longer a member and must rejoin the organization.

Also, a reminder that the 4<sup>th</sup> Quarter Audit for the months of October – December needs to be completed by January 31, 2025. Make sure a report by the Trustees and vote is made to accept the Audit before sending the approved audit to Department Treasurer, Jeanette Cox no later than February 28, 2025.

